

**ATLANTIC COUNTY SPECIAL SERVICES SCHOOL DISTRICT  
BOARD OF EDUCATION**

**BOARD MEETING MINUTES – MARCH 4, 2010\*\***

**\*\*Meeting rescheduled from February 25, 2010 - Emergency school closing  
due to inclement weather**

**CALL TO ORDER:**

Mr. Munafo called the meeting to order at 3:35 p.m. and led the group in the flag salute.

**INTRODUCTION:**

Mrs. Valerie Ritson, Assistant Board Secretary read the following introduction:

“Welcome to the regular meeting of the Atlantic County Special Services School District Board of Education. This meeting is being held in compliance with the Open Public Meeting Act by being advertised in The Press and The Daily Journal and a notice posted on the bulletin boards in the Atlantic County Special Services School District Administrative Office, the Administrative Offices of the Atlantic County Elementary, Middle and High Schools and with the Atlantic County Clerk.”

**ROLL CALL:**

Mrs. Ritson called the roll.

Members in Attendance

Judith Gallagher

Joseph Zondlo

Marilyn Gallagher

Philip Munafo

Members Absent

Thomas Dowd

Sarah Beth Johnson

Ruth Tunnell

**PUBLIC PARTICIPATION:**

Mr. Munafo opened the floor for public comment. The length of public discussion not to exceed five (5) minutes per individual speaker. There was no response.

**SOLAR ENERGY DISCUSSION:**

Mr. Lou DeLosso from Design Collaborative addressed the Board with a power point presentation regarding solar energy options for the district.

**APPROVAL OF MINUTES:**

Motion was made by Mrs. Judith Gallagher, seconded by Mrs. Marilyn Gallagher to approve the Minutes listed below as submitted:

- Regular Meeting of January 28, 2010
- Executive Session of January 28, 2010

Motion carried by unanimous voice vote.

**ACSSSD Board Meeting Minutes (continued)**  
**March 4, 2010**

**SUPERINTENDENT'S REPORT:**

Mrs. Buoro presented the Superintendent's Report.

Travel and Related Expenses

In accordance with P.L. 2007, c. 53, and ACSSSD Policy 4133, motion was made by Mrs. Marilyn Gallagher, seconded by Mrs. Judith Gallagher to approve the Superintendent's recommendation of approval for reimbursement for travel and related expenses, and for professional development expenses for the following:

<b>Date</b>	<b>Workshop</b>	<b>Location</b>	<b>Cost</b>	<b>Attendees</b>
3/4/10	Budget and Legislative Update	Galloway Twp., NJ	No cost	Phil Munafo, Marilyn Gallagher, Thomas Dowd, Judith Gallagher, Sarah Beth Johnson Ruth Tunnell Joseph Zondlo
3/6, 4/15, 5/6, 6/5/10	Leadership Institute for Future Superintendents	Pomona, NJ	Subscription	Tad Derenberger
3/12/10	Autism and Asperger's Conference	King of Prussia, PA	\$125/person	MaryAnne O'Hara-Laielli Patricia Marshall Fran Newman Billie Stein Diane Woods Heidi Hackett Bonnie Zimmerman
3/13/10	The State of NJ's Student	Glassboro, NJ	No cost	Phil Munafo, Marilyn Gallagher, Thomas Dowd, Judith Gallagher, Sarah Beth Johnson Ruth Tunnell Joseph Zondlo
3/17/10	From My Classroom to Yours	Pomona, NJ	\$25	Kate Peckus
3/17/10	Seniority Lists: Tenure rights, seniority & RIF	Mt. Laurel, NJ	Subscription	Terri Nowotny Gail Pietropola
3/19/10	Symposium for Speech Language Specialists	Glassboro, NJ	\$149/person	Lynn Stein Margaret Peterson Joni Adams
3/24/10	We Tip Workshop	Arial, NJ	Subscription	Tad Derenberger
4/22/10	Attention, Language Processing & Sensorimotor Disorders in Children	Atlantic City, NJ	\$179	Carol Bell
5/3-4/10	Strong Individuals ~ Resilient Communities	Atlantic City, NJ	\$420	Lydia Munoz
7/27-28/10	School Law, Ethics & Government	Mays Landing, NJ	Subscription	Tad Derenberger Lizabeth Buoro Ginny Bird

Motion carried by unanimous roll call vote.

**ACSSSD Board Meeting Minutes (continued)**  
**March 4, 2010**

**SUPERINTENDENT'S REPORT (continued):**

Annual Uniform State Memorandum of Agreement

Motion was made by Mrs. Judith Gallagher, seconded by Mrs. Marilyn Gallagher to approve the Superintendent's request for approval of the Annual Uniform State Memorandum of Agreement between Education and Law Enforcement Officials in conformance with NJAC 6A:16-6.2(b)13 through 15. Pursuant to code, the superintendent met with local law enforcement officials on February 2, 2010 to discuss and review revisions to the Memorandum of Agreement.

Motion carried by unanimous roll call vote.

Second Revision of 2009/2010 School Calendar

Motion was made by Mrs. Judith Gallagher, seconded by Mr. Zondlo to approve the Superintendent's request for approval of the second revision of the 2009-2010 School Calendar. (Att. 1a)

Motion carried by unanimous roll call vote.

Travel and Related Expenses

In accordance with P.L. 2007, c.53, and ACSSSD Policy 4133, motion was made by Mrs. Marilyn Gallagher, seconded by Mr. Zondlo to approve the Superintendent's recommendation for approval for reimbursement for travel and related expenses, and for professional development expenses for the following:

<b>Date</b>	<b>Workshop</b>	<b>Location</b>	<b>Cost</b>	<b>Attendees</b>
3/17/10	Seniority Lists: Tenure rights, seniority & RIF	Mt. Laurel, NJ	Subscription	Valerie Ritson

Motion carried by unanimous roll call vote.

Memorandum of Understanding with Center for Applied Psychology

Motion was made by Mrs. Marilyn Gallagher, seconded by Mrs. Judith Gallagher to approve the Superintendent's request for approval of the Memorandum of Understanding with the Center for Applied Psychology at Rutgers University to provide customized technical assistance and professional development to build capacity and improve academic achievement, behavior and school climate, in the amount of \$6,100 from July 1, 2010 through June 30, 2011.

Motion carried by unanimous roll call vote.

Shared Solar Energy Project with Atlantic County Institute of Technology

Motion was made by Mrs. Judith Gallagher, seconded by Mr. Zondlo to approve the Superintendent's request for approval to present a proposal for a shared Solar Energy project with the Atlantic County Institute of Technology to the Atlantic County Freeholders.

Motion carried by unanimous roll call vote.

**ACSSSD Board Meeting Minutes (continued)  
March 4, 2010**

**SUPERINTENDENT'S REPORT (continued):**

Informational Items

1. The Superintendent was pleased to report that Anne Finley, High School teacher, and Michele Frisko, Elementary/Middle School teacher, were chosen as 2010-2011 Atlantic County Teacher/Educational Services Professional of the Year for ACSSSD. They will be honored, along with other county recipients at a luncheon at The Carriage House in Galloway on May 18.
2. The Superintendent was pleased to report that the Education Foundation has received three donations designated for materials for our media center as follows:
  - Brigantine Professional Firefighters - \$250
  - Brigantine B.P.O. Elks Lodge 2428 - \$250
  - Brigantine VFW Memorial Post 6964 - \$500
3. Superintendent's Comments:
  - Progress toward achievement of District Goals – The Superintendent provided an overview of activities that have been implemented to date this year. These include the provision of professional development activities to positively impact on student learning; activities to increase communication and collaboration within the district and with local education and community agencies; and the identification of areas of need for the development of essential programs and services.
  - Online Superintendent's evaluation – The Superintendent will begin the online evaluation process and the Board of Education members advised they would also do the evaluation online.
  - New and improved District website – The Superintendent advised the Board of the changes to the District website.
4. Enrollment Report: The Superintendent presented the Enrollment Report as of January 31, 2010. (attachment 1b)
5. Fire Drills: The Superintendent reported the following fire drills were held in the month of January.
  - Thursday, January 14, 2010
  - Tuesday, January 19, 2010
6. An Evacuation Drill was held on Tuesday, January 19, 2010.

**ACSSSD Board Meeting Minutes (continued)  
March 4, 2010**

**PROGRAM COMMITTEE REPORT:**

Mrs. Buoro presented the Program Committee Report.

Informational

District

1. Staff Development was held on Friday, February 12<sup>th</sup>. Workshops held were:

- Slip, Trip and Fall
- Introduction to the Anti-Bullying Program
- Communication Collaboration
- Non-Violent Crisis Intervention – Part 2
- Professional Learning Communities
- School Policy for Drug and Alcohol Awareness
- Suicide Prevention

Psychotropic Medications, Cyber-Bullying, and Gang Awareness were postponed until March 12<sup>th</sup>.

Professional Development – March 12, 2010

Motion was made by Mrs. Marilyn Gallagher, seconded by Mrs. Judith Gallagher to approve the Professional Development Committee's request for approval of the following workshops and presenters for March 12, 2010.

- **Functional Gait**, with Laurie Lasky, Allard representative, and Jim Bauman, B.S.C.O. – orthotist. No charge to ACSSSD. Visiting attendees will pay a fee to attend.
- **American Sign Language for Office Staff** with Karen Curchin, World Languages Instructor. No cost.
- **Cyber-Bullying** with Sergeant Tom Finan, Computer Crimes, Atlantic County Prosecutor's Office (Group II and III staff.) No cost.
- **Disabilities Awareness** with Ivy MacIntyre and Fawn Butcher, ACSSSD Child Study Team. No cost.
- **Gang Awareness** with Sergeant Fleming, Atlantic County Prosecutor's Office. (Group I and IV staff.) No cost.
- **Medical and Health Issues – Skin Cancer** with Vincent Smith, Horizon NJ Health. No cost.
- **Non-Violent Crisis Intervention** with Wendy Bukowski, Tad Derenberger, Eric Flecken, and Rich Gisondi. No cost.
- **Post Traumatic Stress Disorder in Individuals with Cognitive Impairment** with Lisa Gillespie, ACSSSD School Psychologist. No cost.
- **Psychotropic Medications** with Sarah Seabrook, SJ Healthcare Systems – Morning and afternoon sessions. Cost \$300.00.
- **Real Time Training** for all teachers. No cost.

**ACSSSD Board Meeting Minutes (continued)**  
**March 4, 2010**

**PROGRAM COMMITTEE REPORT (continued):**

- **School Policy for Drug and Alcohol Testing** with Susan Frambes, ACSSSD Substance Abuse Coordinator. Morning and afternoon sessions. No cost.
- **Special Education Law** with Rich Gisondi and Barbara Fetske. Morning and afternoon sessions. No cost.
- **Suicide Prevention** with Cynthia Scheer, Center for Family Guidance. Morning and afternoon sessions. Cost \$360.00.
- **Technology: Music Computer Lab** with Carol Costigan, ACSSSD Music Teacher. Morning and afternoon sessions. No cost.
- **Technology for Speech Department** with Dan Mills, Representative from Prenthe Romeke for Technology and Computers. No cost.
- **Yoga for a Healthier Lifestyle** with Debbie Malone, Level 1, 2, and 3 Certified YogaFit Instructor. No cost.

Motion carried by unanimous roll call vote.

Juvenile Justice Commission Extended School Year Calendar

Motion was made by Mrs. Judith Gallagher, seconded by Mr. Zondlo to approve the Superintendent's request for approval of the Extended School Year calendar for the Juvenile Justice Commission program. ESY will run from Thursday, July 1, 2010 through Thursday, August 26, 2010, for a total of 40 days, as per program requirements. The program will be closed on Monday, July 5, 2010 in observance of Independence Day.

Motion carried by unanimous roll call vote.

Additional Informational Items

1. Students from the district traveled to Rowan University on Friday, February 5<sup>th</sup> to participate in the Basketball Clinic. Students were encouraged to work on their athletic skills, meet with the college players and work on their social skills.
2. Students from the high school and middle school have been participating in the intramural basketball program on Wednesday afternoons. The Physical Education program has a total of fifty-five students participating.

Elementary/Middle School

Groups I and IV

1. Students in Groups I and IV participated in "Valentines for the Troops," sponsored by LiteRock 96.9 WFPG and American Recreation Military Services. Classes were encouraged to send Valentine cards, candies and gifts to the troops stationed overseas.
2. Field Trips:
  - Rowan University – 2/5/10

**ACSSSD Board Meeting Minutes (continued)**  
**March 4, 2010**

**PROGRAM COMMITTEE REPORT (continued):**

**High School**  
**Groups II and III**

1. During the month of February, the Cottage Industries class has been selling heart candles to raise money for the relief effort in Haiti. All proceeds will be donated to the "Save the Children" organization. Save the Children helps children at risk of hunger and malnutrition worldwide, especially those affected by natural disaster and conflict.
2. Field Trips:
  - Atlantic Cape Community College – 1/28, 1/29, 2/9/10
  - ARMC Mainland Division – 2/1/10
  - Atlantic County Bike Path – 2/1, 2/4/10
  - Meadowview Nursing Home – 2/11/10
  - Atlantic County Institute of Technology – 2/4, 2/11, 2/18, 2/25/10

**Auxiliary Services**

1. Field Trips: Atlantic County Youth Shelter
  - Mays Landing Library, 2/1, 2/3, 2/4, 2/22/10
  - Intergenerational Studies Program @Jeffries Tower, AC, 2/23/10
  - Animal Shelter in Pleasantville, 2/16/10
  - Holocaust Museum in Cherry Hill, 2/19/10

**Suspensions:**

**Group I, and IV**

<b>Date</b>	<b>Student Initials</b>	<b>Reason</b>	<b># of Days</b>
1/29/10	JM	Danger to self and others. Disruption to the educational process.	1

**Groups II and III**

<b>Date</b>	<b>Student Initials</b>	<b>Reason</b>	<b># of Days</b>
1/13/10	AR	Disruption to the educational process.	1
1/21/10	SA	Disruption to the educational process.	1
1/22/10	BB	Disruption to the educational process. Danger to self and others.	2
1/27/10	MH	Disruption to the educational process.	1
1/27/10	PG	Disruption to the educational process.	1

**ACSSSD Board Meeting Minutes (continued)**  
**March 4, 2010**

**PERSONNEL COMMITTEE REPORT:**

Mrs. Judith Gallagher presented the Personnel Committee Report.

- I. Executive Session – personnel matters were held later on the agenda.
- II. The Superintendent recommended the following personnel action(s):

Establish Position(s)

Motion was made by Mrs. Judith Gallagher, seconded by Mrs. Marilyn Gallagher to establish the following position(s):

- 1. Summer Curriculum Assistant for the 2010-2011 School Year - 4 positions, total number of hours not to exceed 500, during the period of July 1, 2010 – August 31, 2010, at the ESY teacher contracted rate.
- 2. Aide – Personal – new student G.E.– 10 mo. position – full time. Sending district (Galloway Township) to pay the cost of aide.
- 3. Aide – Personal – new student D.G. – 10 month position – full time. Sending district (Somers Point) to pay the cost of aide.

Motion carried by unanimous roll call vote.

Employ candidates

Motion was made by Mrs. Judith Gallagher, seconded by Mr. Zondlo to employ the following candidates – employment contingent upon completion and verification of employment requirements:

- 1. Itinerant/Shared Services Consultants on an hourly needed basis for the 2009-2010 School Year, as per Board approved rates.
  - a. Tania DiOdoardo – Homebound Teacher
  - b. Deborah Richardson-Robertson – Homebound Teacher
  - c. Melanie Nash – Social Worker
  - d. Beverly Bodenlos – School Psychologist
  - e. Kimberly Goodman – School Social Worker
  - f. Brooke Frohman – Speech Language Pathologist
- 2. Substitutes 2009-2010 school year, as needed basis:
  - Substitute Bus Driver - \$10.50 per hour
  - a. Joseph Campanella
- 3. Sandra Puggi from Substitute Bus Aide to full time Itinerant Bus Aide, at the rate of \$10.99 per hour, 1<sup>st</sup> step on Bus Aide Salary Schedule. Effective on or about February 26, 2010.

Motion carried by unanimous roll call vote.

**ACSSSD Board Meeting Minutes (continued)**  
**March 4, 2010**

**PERSONNEL COMMITTEE REPORT (continued):**

➤ Motion was made by Mrs. Judith Gallagher, seconded by Mrs. Marilyn Gallagher to approve the following:

- A. Approve the following leaves of absences:
1. Employee #4125, G.K. (Bus Driver), approve a medical leave of absence commencing on February 2, 2010 with a return to work date to be determined, using available sick leave days. This leave is in accordance with the Family Medical Leave Act. Physician Certification on file.
  2. Employee #4057, S.M. (Bus Driver), approve a medical leave of absence commencing on February 9, 2010 with an approximate return to work date of March 23, 2010, using available sick and personal leave days. This leave is in accordance with the Family Medical Leave Act. Physician Certification on file.
  3. Employee #5273, C.S. (Bus Driver), approve a medical leave of absence commencing on March 26, 2010 with an approximate return to work date of April 26, 2010, using available sick and personal leave days. This leave is in accordance with the Family Medical Leave Act. Physician Certification on file.
  4. Employee #4195, B.R. (Bus Aide), approve a medical leave of absence commencing on February 16, 2010 with an approximate return to work date of March 30, 2010, using available sick leave days. This leave is in accordance with the Family Medical Leave Act. Physician Certification on file.
  5. Employee #4325, P.H. (Classroom Aide), approve an unpaid medical leave of absence commencing on April 12, 2010 with an approximate return to work date of September 1, 2010. This leave is in accordance with the Family Medical Leave Act. Physician Certification on file.
  6. Employee #4321, M.S. (Dispatcher/Clerk), approve an extension of unpaid medical leave of absence from March 4, 2010 to April 4, 2010. Updated Physician's note on file as of March 2, 2010, Physician's Certification form pending.
  7. Employee #4121, L.W. (Personal Aide), approve an unpaid personal leave of absence from June 21, 2010 through June 25, 2010.
- B. Approve the following volunteer(s), practicum student(s), wheelchair vendor(s) and students for field experience, etc. (Non-Employees)
1. Laura Calabrese, Richard Stockton College student for a Clinical Practicum III, Speech & Language. Minimum of 3 hours per week for 8 weeks.
  2. Kathy Bell – Absegami High School Senior – volunteering in the high school Music class (Carol Costigan) for 3 days (3/2, 3/3 & 3/4/2010) 4 hours per day beginning March 3, 2010. Student is pursuing a degree in music following graduation.

**ACSSSD Board Meeting Minutes (continued)**  
**March 4, 2010**

**PERSONNEL COMMITTEE REPORT (continued):**

3. Amanda Kerley, Wesley College, DE - student for 5 hours, 1 time observation on Friday, March 5, 2010.
4. Roschelle Ferguson, LPN personal nurse for student A.C., sending district (Vineland) will financially support this position through Bayada Nurses. Approval is pending completion of paperwork.

C. Approve the renewal application for the Substitute Teacher/School Nurse Certificate for Beatrice O'Hanlon.

Above motion carried by unanimous roll call vote.

**POLICY COMMITTEE REPORT:**

Mrs. Judith Gallagher presented the Policy Committee Report.

First Reading of Changes to Policy and Procedures Manual

Motion was made by Mrs. Judith Gallagher, seconded by Mr. Zondlo to approve the Superintendent's recommendation of first reading of the following changes to our Policy and Procedures manual. The changes are recommended in order to bring the policies and procedures into conformance with current law.

- Policy 3327 – Relations with Vendors (Att. 4a)
- Policy 3516 – Safety (Att. 4b)
- Policy 4112.8 – Nepotism (Att. 4c)
- Policy 5127 – Commencement Activities (Att. 4d)
- Policy 5131 – Conduct/Discipline (Att. 4e)
- Policy 6114 – Emergencies and Disaster Preparedness – Crisis Response (Att. 4f)

Motion carried by unanimous roll call vote.

**FINANCE COMMITTEE REPORT:**

Mrs. Marilyn Gallagher presented the Finance Committee Report.

Financial Reports

Motion was made by Mrs. Marilyn Gallagher, seconded by Mrs. Judith Gallagher to approve the following Financial Reports:

1. Board Secretary's Report as of January 31, 2010 in the amount of \$5,770,040.51 (Attachment 5A).
2. Treasurer's Report as of January 31, 2010 in the amount of \$5,770,040.51 (Attachment 5B).
3. Board of Education's Monthly Certification Budgetary Major Account/Fund Status (Attachment 5C).
4. Student Activity Funds/Student Incentive Programs for the Month of January 2010. (Attachment 5D).

Motion carried by unanimous roll call vote.

**ACSSSD Board Meeting Minutes (continued)  
March 4, 2010**

**FINANCE COMMITTEE REPORT (continued):**

Monthly Anticipated Revenues Report

Motion was made by Mrs. Marilyn Gallagher, seconded by Mrs. Judith Gallagher to approve the Monthly Anticipated Revenues Report for the month of January (Attachment 5E).

Motion carried by unanimous roll call vote.

Bills and Checks

Motion was made by Mrs. Marilyn Gallagher, seconded by Mr. Zondlo to approve the following Bills and Checks:

1. Check Register for February 2010 (Attachment 5F)
2. Additional Check Register for February 2010 (Attachment 5K)

Motion carried by unanimous roll call vote.

Resolution requesting Federal Legislature to Enact Funding Legislation

Motion was made by Mrs. Marilyn Gallagher, seconded by Mr. Zondlo to adopt a resolution requesting our Federal Legislature to enact legislation that would secure funding for the 2010/2011 school year similar to the American Recovery Reinvestment Act of 2009 that funded the 2009/2010 education budgets. (Attachment 5G)

Motion carried by unanimous roll call vote.

Tentative Budget for 2010/2011

Motion was made by Mrs. Marilyn Gallagher, seconded by Mrs. Judith Gallagher to approve a Resolution to Adopt Tentative 2010/2011 budgets (Attachment 5I) as follows:

Atlantic County Special Services Budget (includes special revenues)	\$21,804,914.00
Transportation Enterprise Fund (Attachment 5J)	\$ 6,270,614.00 (Transportation Budget)
	\$ 1,547,130.00 (Contracted Routes Budget)

Motion carried by unanimous roll call vote.

Transportation Routes for 2009/2010 School Year

Motion was made by Mrs. Marilyn Gallagher, seconded by Mr. Zondlo to approve renewal of contracts for transportation routes for the 2009/2010 school year with Kerry Bus, First Student and Integrity. Note: The increase in cost from last school year complies with the state mandated CPI of 3.34% (this motion originally on 10/22/09 Board Agenda – correction made to CPI – from 2.89% to 3.34%).

Special Education Routes – not to exceed

- Kerry Bus: \$ 69,991.20 – Creative Achievement
- First Student: \$211,044.60 – Creative Achievement
- Integrity: \$567,613.44 – Katz/Yale

**ACSSSD Board Meeting Minutes (continued)**  
**March 4, 2010**

**FINANCE COMMITTEE REPORT (continued):**

Non-Public routes – not to exceed

- Integrity: \$481,179.60 – Pilgrim Academy, Assumption, Holy Spirit, St. Joseph's

Motion carried by unanimous roll call vote.

Estimated Tuition Rates, Non-Resident Fees and Extended School Year Tuition for 2010/2011

Motion was made by Mrs. Marilyn Gallagher, seconded by Mrs. Judith Gallagher to approve the Estimated Tuition Rates, Non-Resident Fees and Extended School Year tuition for the 2010/2011 school year as follows:

Severe Cognitive Impaired	\$36,000.00
Multiply Disabled	\$33,300.00
Autistic	\$40,140.00
Pre-School Disabled Part Time	\$16,020.00
Pre-School Disabled Full Time	\$32,040.00
Student Aides (one-on-one, Salary and benefits)	\$32,150.00
Non-Resident Fee	\$ 4,500.00
Extended School Year 2010	
4 Week Program	\$ 2,000.00
Student Aides (one-on-one, salary & benefits)	\$ 535.00
Transportation	\$ 330.00 per week

Motion carried by unanimous roll call vote.

Informational Item

1. The 2010/2011 Budget Timeline was attached for Board review (Attachment 5H).

**FACILITIES COMMITTEE REPORT:**

Mr. Zondlo presented the Facilities Committee Report.

Informational

The Board was presented with the following informational items:

1. Monthly Maintenance Report for the Month of January 2010 (Attachment 6A)
2. The recent winter storms brought large amounts of snow and ice to the area. Thanks to the diligent work of our maintenance and custodial staff, our roadway, parking spaces and sidewalks were kept clean and safe around the building.

**ACSSSD Board Meeting Minutes (continued)**  
**March 4, 2010**

**FACILITIES COMMITTEE REPORT (continued):**

3. Use of Facilities:

On Tuesday, March 9, 2010, the AtlantiCare Mobile Digital Mammography Van will be here to provide testing for interested staff. The van will be located in the parking lot and the testing will be from 9:30 a.m. until 4:30 p.m.

As part of our staff in-service program on March 12, 2010, our therapists are scheduled to attend an 8 hour training session sponsored by Allard USA, Inc. The training will also be available for surrounding districts for a fee; however, there will not be a fee for our staff.

**BUSINESS AND OPERATIONS REPORT:**

Ms. Nowotny presented the Business and Operations Report.

Informational Items

The Board was presented with copies of the following reports.

1. Transportation Report for January 2010 (Attachment 7A).
2. Food Services Report for January 2010 (Attachment 7B).
3. Workers Comp/Work Related Injuries Report for January 2010 (Attachment 7C)

Fruit and Vegetable Program 2010/2011

Motion was made by Mrs. Judith Gallagher, seconded by Mr. Zondlo to approve application for a grant of up to \$10,000.00 through the State of New Jersey's 2010/2011 Fresh Fruit and Vegetable Program. This program provides funding for elementary schools who have 50% or more of their students eligible for free or reduced price meals. Currently, 64% of our students are eligible for free or reduced price meals.

Motion carried by unanimous roll call vote.

**CORRESPONDENCE REPORT:**

None

**OLD BUSINESS:**

There was no old business to discuss.

**NEW BUSINESS:**

There was no new business to discuss.

**PUBLIC PARTICIPATION:**

Mr. Munafo opened the floor for public comment. The length of public discussion not to exceed five (5) minutes per individual speaker. Mr. Mike Alvare', Facilities Manger addressed the Board regarding the issue of the solar energy panels. Mr. Alvare' advised that the existing roof on the school is now seven years old. The warranty on this roof will end in 13 years.

**ACSSSD Board Meeting Minutes (continued)  
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**PUBLIC PARTICIPATION (continued):**

Mr. Alvarez' advised the Board that if a decision is made to install solar panels on the roof, he would recommend installing the solar panels on a new roof so that the warranty on the solar panels would coincide with the warranty on the roof.

**EXECUTIVE SESSION:**

On a motion made by Mrs. Judith Gallagher at 5:07 p.m. and seconded by Mrs. Marilyn Gallagher

BE IT RESOLVED, pursuant to N.J.S.A. 10:4-13, that the Board of Education of the Atlantic County Special Services School District, at a public meeting held on March 4, 2010, called in accordance with the Open Public Meeting Act, shall exclude the public from that part of the meeting for the purpose of discussing the following matter(s):

- matters involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective or current officers or employees.
- Pending or anticipated litigation or contract negotiations (other than a collective bargaining agreement) in which the District may become a party.

BE IT FURTHER RESOLVED, that the discussion of such subject matter in Executive Session can be disclosed upon request of any member of the public and after review by the Board of Education.

A motion was made by Mrs. Judith Gallagher, seconded by Mrs. Marilyn Gallagher to close the Executive Session at 5:28 p.m.

Motion carried by unanimous roll call vote.

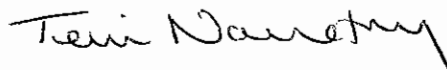
**PUBLIC MEETING RESUMES:**

**ADJOURNMENT:**

Motion was made by Mrs. Judith Gallagher, seconded by Mrs. Marilyn Gallagher to adjourn the meeting at 5:29 p.m.

Motion carried by unanimous voice vote.

Respectfully submitted,



Terri Nowotny  
School Business Administrator/  
Board Secretary